



DEPARTMENT OF THE ARMY
HEADQUARTERS BRIGADE
UNITED STATES ARMY NORTH ATLANTIC TREATY ORGANIZATION
Unit 21420
APO AE 09705-1420

REPLY TO
ATTENTION OF

ACSH-C

27 July 2006

MEMORANDUM FOR ALL SOLDIERS AT US ARMY NATO BRIGADE

SUBJECT: US Army NATO Brigade (USANATO) Policy Letter #3, Right of Soldiers to Present Complaints to or Request Assistance from the Inspector General (IG)

1. All Soldiers have the right to present complaints, grievances, or requests for assistance to the inspector general. These may include what Soldiers reasonably believe evidences fraud, waste, and abuse.
2. Before visiting the inspector general, consider whether the issue can be solved by the chain of command. Soldiers do not have to present concerns to the chain of command before visiting the Inspector General. However, permission to be absent from duty must be obtained to visit the Inspector General during duty hours. The reason for the IG visit does not need to be given.
3. Visit, call, or write the Inspector General at:

NAME: LTC Daniel L. Fitzgerald
OFFICE HOURS: 0900-1730
ADDRESS: Bldg 306, Room 204 A, SHAPE
TELEPHONE: Commercial: 032 (0) 65 44.43.83
Cell: 0477 64.70.02
DSN: 423-4383 / FAX: 423-8094
4. If the local Inspector General's response does not seem fair, complete, or in accordance with law and regulation, write or call the Department of the Army Inspector General (DAIG) or the Inspector General, Department of Defense (IG, DOD) Hotline. Their telephone numbers are:

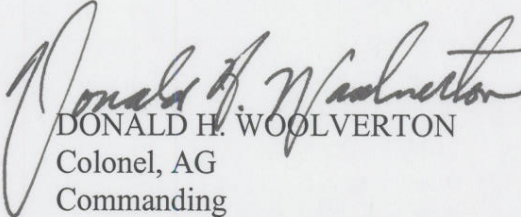
DAIG: (Toll free within CONUS) 1-800-752-9747
Commercial: 001 (703) 693-5080
DSN: (312) 223-5080
IG, DOD Hotline: (Toll free within CONUS) 1-800-424-9098
DSN: (312) 664-8799
Website: www.dodig.ods.mil/hotline

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5. Department of the Army personnel are prohibited from taking any action that restricts a Soldier from filing a complaint, seeking assistance, or cooperating with the Inspector General, or a member of Congress. They are also prohibited from taking any disciplinary or adverse action for filing a complaint, seeking assistance, or cooperating with the Inspector General, a member of Congress or any agency established to receive such complaints. However, personnel who lie or knowingly make false accusations to the Inspector General are subject to disciplinary action.

6. The Inspector General has a duty to protect confidentiality to the maximum extent possible. This is true for all persons who ask for help, make a complaint, give evidence, contact or assist an IG during an inspection or investigation, or otherwise interact with an IG.


DONALD H. WOOLVERTON
Colonel, AG
Commanding